



INTERNAL QUALITY ASSURANCE CELL

ANNUAL REPORT 2020 -21

**KORAMBAYIL AHAMED HAJI MEMORIAL
UNITY WOMEN'S COLLEGE, MANJERI**
(P.O) Narukara, Malappuram Dt., Kerala 676 122
(Govt.-aided and Affiliated to University of Calicut)
[Nationally reaccredited by NAAC with 'B++' Grade CGPA 2.77

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Annual Report 2020 -2021

- **Inauguration of Digital Studio, Installation of Interactive Smart Panel and Training for Teachers on E-content Development and Use of ICT Tools**

Set up a Digital Studio and installed Interactive Smart panel and trained teachers on e-content development and use of ICT Tools.



- **Online Bridge Course for First Year UG Students by IQAC**

The Online Bridge Course, organized by CBCSS, was held from November 3rd to 6th, 2020, for the first-year UG students of the 2020-21 batch at KAHM Unity Women's College, Manjeri. The coordinators, Shabeermon M and Dr. Shahin Mol AK, successfully executed the program on the Zoom platform, which witnessed an impressive attendance of over 300 students. The four day bridge course featured six talks, covering essential topics such as CBCSS, campus services, curricular and co-curricular activities, scholarships for college students, and a virtual campus tour. These sessions aimed to familiarize the new students with the college's infrastructure, academic programs, and support services, ensuring a smooth transition to their undergraduate studies. The bridge course was inaugurated by Principal Dr. C. Saidalavi on November 3rd, 2020. By providing a comprehensive introduction to college life, the Online Bridge Course set the stage for a productive and enriching academic journey for the students.

Korambayi Ahamed Haji Memorial
UNITY WOMEN'S COLLEGE MANJERI

ONLINE BRIDGE COURSE

INAUGURATION : Dr. C SAIDALAVI (Principal)

Talk 1- CAMPUS TOUR
Speaker: Dr. Shahina Mol. A.K
(Head, PG Dept. of English)

| Tuesday | 10:30 am | zoom
03 November 2020 - www.unitywomenscollege.com

Korambayi Ahamed Haji Memorial
UNITY WOMEN'S COLLEGE MANJERI

ONLINE BRIDGE COURSE

Day- 11 CAMPUS SERVICES
Speaker: Abdul Rof. V (Head, Dept. of Mathematics)

| Wednesday | 10:30 am to 11:30 am | zoom
04 November 2020 - www.unitywomenscollege.com



- **Publication of Research Oriented Books in various disciplines**

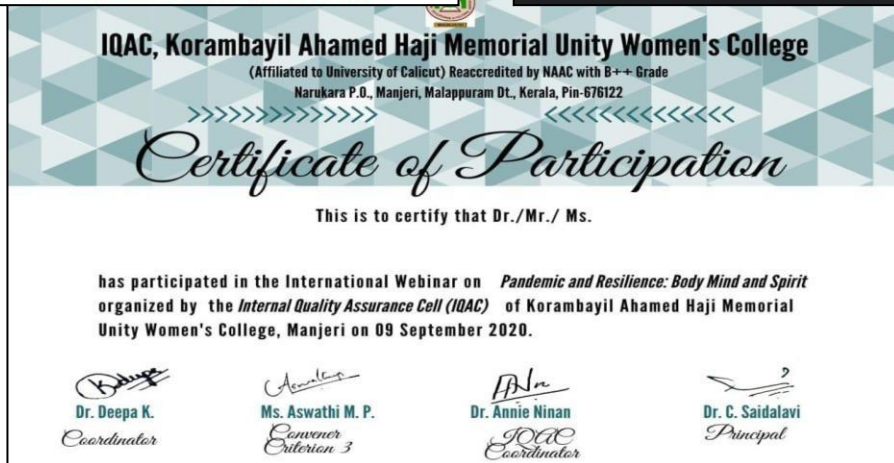
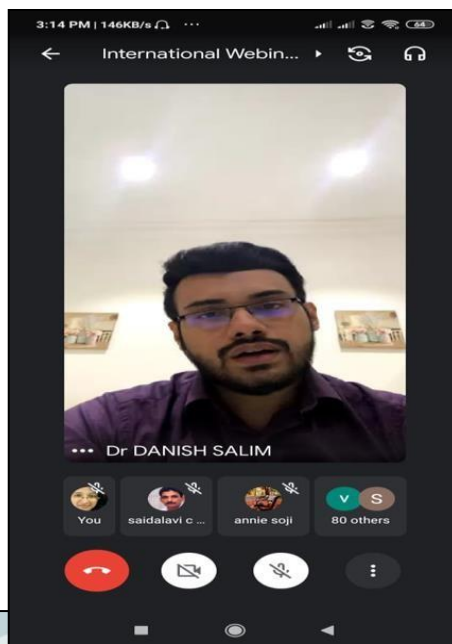
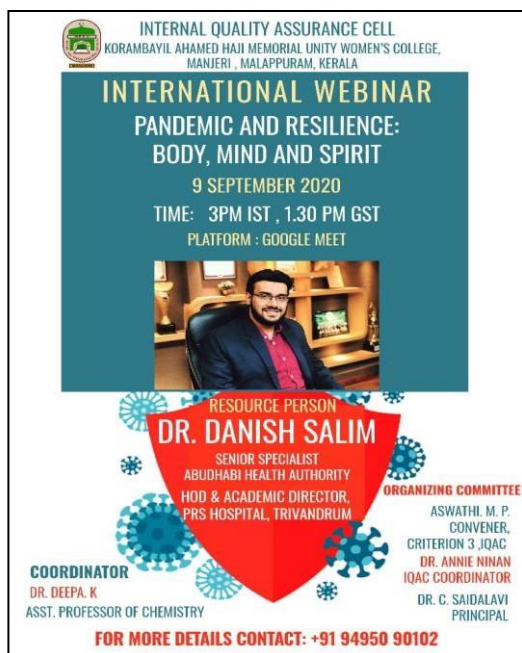
Published Research Oriented Books in various disciplines by IQAC in Collaboration with Unity College Publication Division. Dr. C. Saidalavi, Principal, Dr. Annie Ninan, IQAC Coordinator, and Ms Aswathi, Ms Reena CM, Ms Vineetha MK and Mr. Muhammed Basheer Ummathur published books.

- **Launching of Online Health Club**

Launched Online Health Club for Students on behalf of IQAC and Women Cell In the wake of lock down, to maintain physical health, emotional well-being and vitality and to keep students on their vigil against lifestyle diseases, an Online Health Club was launched which is being shared with students of all classes. Links for different exercise links are sent at 6.30 am every day, with Saturdays for dances. This allows a small talk time between students and teachers in the morning too.

- **International Webinar on Pandemic and Resilience**

International Webinar on Pandemic and Resilience: Body, Mind and Spirit. IQAC Organized one day international webinar on Pandemic and Resilience: Body, Mind and Spirit for all teaching and non- teaching staff members on 9 September 2020. Dr Danish Salim, Senior Specialist, Abudhabi Heath Authority served as the resource person. 100 staff members participated the webinar. It was highly effective in giving awareness on pandemic and the measures of resilience.



കോവിഡ് 19; അന്തർദേശീയ വെബിനാർ സംഘടിപ്പിച്ചു

മഞ്ചേരി: കൊമ്പയിൽ അഹമ്മദ് ഹാജി മെമ്മോറിയൽ യൂണിറ്റി വിമൻസ് കോളേജ് ഇന്റർനാഷണൽ ക്വാളിറ്റി അസ്യൂറൻസ് സെല്ലിന്റെ ആഭിമുഖ്യത്തിൽ കോവിഡ് 19 മുൻകരുതലുകളും പ്രതിരോധ മാർഗങ്ങളും എന്ന വിഷയത്തിൽ അന്തർദേശീയ വെബിനാർ സംഘടിപ്പിച്ചു. ഡോ.ഡാനിഷ് സലീം മുഖ്യപ്രഭാഷണം നടത്തി. ഡോ.ആനി നൈനാൻ, അശ്വതി, ഡോ.ദീപ അശ്വതി, ഡോ.ദീപ എന്നിവർ സംസാരിച്ചു.

വെബിനാർ സംഘടിപ്പിച്ചു

മഞ്ചേരി: മഞ്ചേരി യൂണിറ്റി വിമൻസ് കോളേജിൽ കോവിഡ് മുൻകരുതലുകളും പ്രതിരോധ മാർഗങ്ങളും വിഷയത്തിൽ അന്തർദേശീയ വെബിനാർ സംഘടിപ്പിച്ചു. ഡോ.ഡാനിഷ് സലീം മുഖ്യപ്രഭാഷണം നടത്തി. ഡോ.ആനി നൈനാൻ, അശ്വതി, ഡോ.ദീപ തുടങ്ങിയവർ സംസാരിച്ചു.

- **Work diary of teachers**

IQAC prepared and distributed work diary for all teaching staff. It serves as a comprehensive record of the work throughout the year and the same is evaluated by the department head, IQAC coordinator and Principal at the end of each year.

- **Participation in NIRF ranking.**

The National Institutional Ranking Framework is a methodology adopted by the Ministry of Education, Government of India to rank institutions of higher educations in India. The college registered and participated for India Ranking 2021.

- **Flood Relief Activities – Inculcation of Human Values among staff and Students**

IQAC joined hands with NSS, NCC, Clubs and Cells of the campus to coordinate the flood relief activities. The active service of volunteers, students and staff could raise a huge fund. With the support of staff and students, essential needy things for flood affected families were bought and distributed in the flood affected areas of Areacode and Ponnani. 100 families were given assistance. NSS and NCC volunteers and staff joined in cleaning the houses and surroundings of the affected areas too.

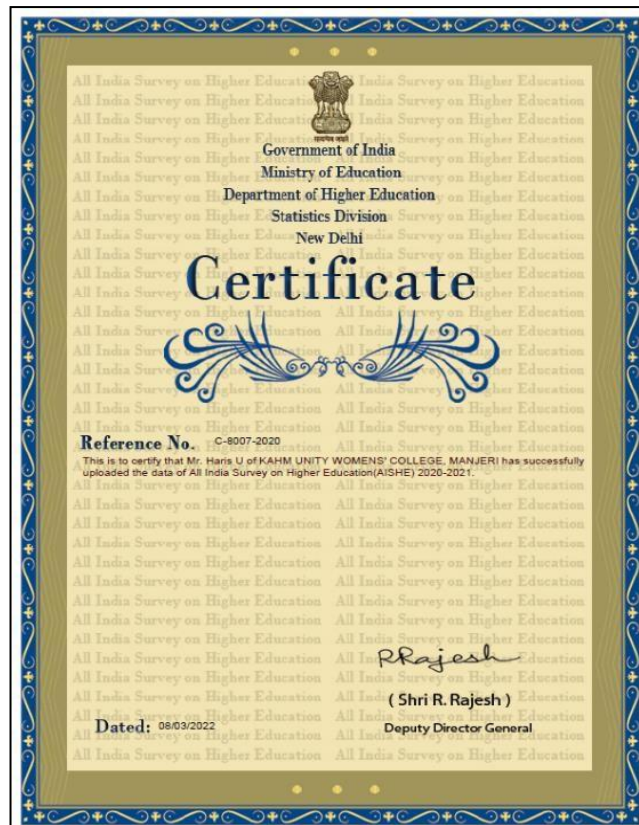


- **AISHE**

Korambayil Ahamed Haji Memorial Unity Women's College, Manjeri, actively contributes to the All-India Survey on Higher Education (AISHE), a flagship initiative by the Ministry of Education, Government of India. AISHE plays a pivotal role in gathering comprehensive data on higher education across the nation. Since its inception, the survey has been instrumental in collecting detailed information on crucial aspects such as student enrolment, faculty strength, infrastructure, financial resources, and academic programs.

Our participation in this important survey reflects our commitment to transparency and quality in higher education. By aligning with AISHE, our institution ensures that our performance is benchmarked against national standards, enhancing our ability to provide quality education. The data we provide not only showcases our strengths but also contributes to shaping policies that drive the growth and development of higher education across the country.

The insights drawn from AISHE data empower us to continuously refine our academic and administrative processes. This engagement enables us to better serve our students, foster an environment of excellence, and uphold our mission of producing intellectually competent and socially committed citizens.

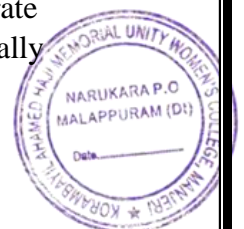


- **Five - Day Faculty Development Programme on The Digitally Transformed Educational Scenario: A Teacher Friendly View by IQAC From 7 To 11 August 2020.**

Objectives

To equip faculty members with the knowledge, skills, and best practices to effectively integrate technology into their teaching methodologies, enhancing the learning experience in the digitally transformed educational landscape.

To introduce some digitally enhanced evaluation tools.



Workshop Overview:

The 5-day faculty development workshop witnessed enthusiastic participation from all faculty members across various departments. Mr Hameed, the renowned expert in the field of international education was the resource person.

Day 1: Setting the Context

- Keynote address: "Digital Transformation in Education" by Dr. C Saidalavi, Principal.
- Icebreaker session: "Teaching in the Digital Age"
- Group discussion: "Challenges and Opportunities in Digital Education"

Day 2: Digital Tools and Platforms

- Session on Learning Management Systems (LMS) and Content Management Systems (CMS)
- Hands-on training on interactive whiteboards and educational software
- Introduction to online collaboration tools (e.g., Google Workspace, Microsoft Teams)

Day 3: Pedagogy and Instructional Design

- Workshop on flipped classroom approach and blended learning
- Designing effective online courses and assessments
- Micro-teaching sessions with peer feedback

Day 4: Emerging Trends and Innovations

- Session on Artificial Intelligence (AI) and Machine Learning (ML) in education
- Introduction to Virtual and Augmented Reality (VR/AR) in teaching
- Group discussion: "Future of Education: Challenges and Opportunities"

Day 5: Implementation and Sustainability

- Panel discussion: "Best Practices in Digital Education"
- Action plan development: "Integrating Technology into Teaching"
- Valedictory session and certificate distribution

Outcomes:

1. Enhanced understanding of digital tools and platforms for teaching.
2. Developed skills in instructional design and delivery.
3. Improved confidence in integrating technology into teaching methodologies.
4. Established a community of practice among faculty members.
5. Identified areas for further development and resource allocation.

Feedback and Evaluation:

Participants appreciated IQAC for the workshop, for its relevance, organization, and interactive nature. Suggestions for future improvements included:



1. More hands-on training sessions.
2. Invitation of industry experts.
3. Sharing of best practices from other institutions.

The 5-day faculty development workshop successfully equipped participants with the knowledge, skills, and inspiration to ensure the digitally transformed educational scenario. The Internal Quality Assurance Cell (IQAC) will continue to support and monitor the implementation of the action plans developed during the workshop, ensuring a sustainable impact on teaching, learning and evaluation.

Recommendations:

1. Conduct regular workshops and training sessions.
2. Establish a resource centre for educational technology.
3. Encourage faculty members to share their experiences and best practices.

KORAMBAYIL AHAMED HAJI MEMORIAL UNITY WOMEN'S COLLEGE, MANJERI

IQAC Organizes

5 DAY WEBINAR

*The Digitally Transformed
Educational Scenario: A
Teacher Friendly View*



ABDUL HAMEED T

(CELTA, Cambridge
Faculty, TIM)

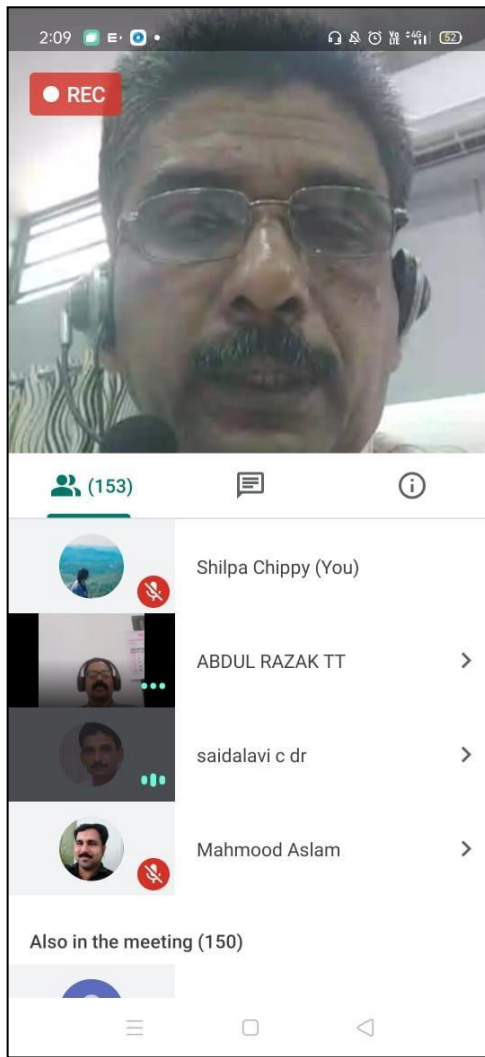
7-11, AUGUST 2020

2 PM

PLATFORM:

GOOGLE MEET





- **Feedback On Online Learning**

IQAC conducted a survey on online teaching learning and evaluation process among students to record, evaluate and strategize the academic activities during covid -19 period. Dr Shahina Mol A. K., IQAC member coordinated the survey and presented the report to the cell. 800 students participated in the survey. Students opined the need for financial assistance to ensure internet connectivity. It is decided to purchase paid version of zoom and G-suit for conducting webinars, conferences and workshops in online platforms with a greater number of participants.

- **Interactive Pannel**

College purchased a new interactive panel to the seminar hall for effective conduct of teaching learning activities, webinars, online video conferences etc., during COVID-19 era through online mode. Faculty members were given two-day trainings too to ensure optimal usage.

- **G-SUIT**

The institution purchased a paid version of G suit to ensure the use of wide range of google tools for enhanced academic environment for students and staff. IQAC could support departments through this initiative. It also helped in usage of collaborative tools too. This also helped in implementing reforms in evaluation as demanded by the covid- 19 period and administrative tasks were also made easy through this practice.

- **ZOOM**

IQAC took initiative to purchase a paid version of zoom with a capacity of 1000 members, in order to conduct national and international webinars/ workshops. Many departments conducted national/ international webinar during this period through zoom platform. The college management committee rendered the financial support for purchase of zoom and G suit.

- **Academic & Administrative Audit (AAA)**

Academic and administrative audit of the year 20-21 was conducted by IQAC in June 2021. All the departments and other relevant bodies presented their reports of activities in online mode. IQAC collected PPTs from each organizing body. IQAC chairman, coordinator and select management committee members were present in the audit committee as it was held during covid era. Suggestions were given on documentation and effective conduct of various programmes as per the UGC mandate.

- **Upgraded College Management System (CMS)**

In order to keep the college database sound, IQAC collected all necessary details of students through upgraded CMS This helped in administrative tasks too, especially during COVID pandemic. Mr Haris U, faculty of Computer Science facilitated this.

- **Seed Money For Faculty Members to Participate in Seminar/ Workshop/ Webinar and for Book Publication**

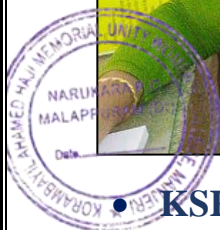
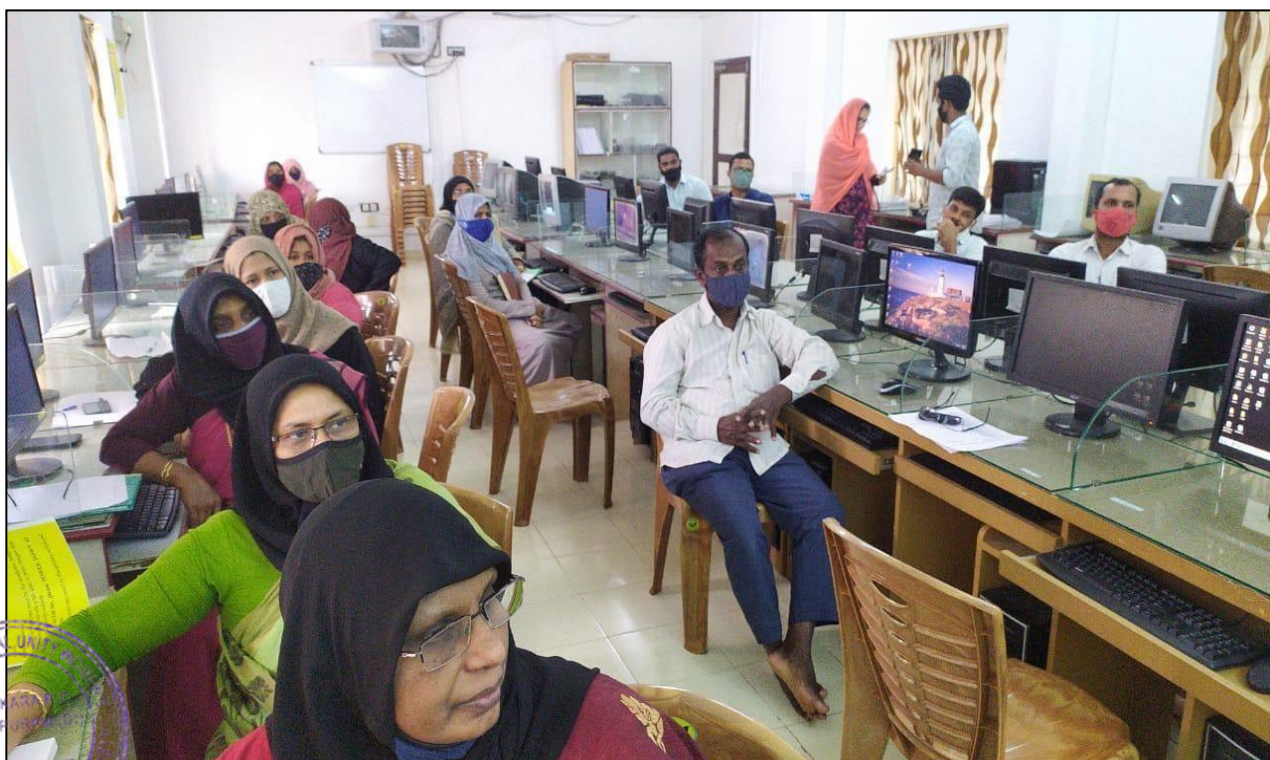
IQAC provided financial support to faculty members by the assistance of college governing body for attending seminars/ webinars and workshops. It was also decided to hand over 50% of amount which was spent on book publication by the faculty members.

- **Five-Day Capacity Building Programme for Administrative Staff :-**

IQAC conducted five- day capacity building programme for administrative staff members from 25-09-2020 to 30-09-2020. The programme was primarily on effective office management and computer skills. On the first three days, sessions were on enhancement of IT professionalism in the current scenario. The



sessions were conducted in offline and online modes. Dr Muhammed Basheer KP, Assistant Professor of CS, Sullamussalam Science College, Areacode served as the resource person. The third- and fourth-day sessions were on KSR and office Automation.



KSR Training

Kerala service rules are a unified set of rules to regulate the service conditions of the employees of the State of Kerala. An orientation session on KSR was offered to the administrative staff by Mr. Subash Chandra Bose, Senior Administrative Officer (Retd), Government Medical College, Trichur. It was an orientation on general office administration in government aided colleges. Subjects dealt with were university statutes on appointments, probation, increments and promotions, conduct rules, leave rules etc.



- **Participation of Faculty Members and Administrative Staff in HRDC Training and other Faculty Development Programmes:**

Internal Quality Assurance Cell is very keen in creating a conducive environment in the institution to facilitate faculty and administrative staff participation in Orientation/ Refresher Courses organized by HRDCs/ Academic Staff Colleges of various universities. Apart from HRDC trainings IQAC organizes Faculty development programmes and capacity building programmes regularly. Faculty members are also motivated to attend FDPs, and workshops organized by various academic bodies. Financial support is given by IQAC with the assistance of college management to faculty members in order to participate in FDPs. It ensures quality sustenance and expertise of faculty members, and it helps in quality of teaching, learning and research through the faculty members. The details of staff members participated in the FDPs, and administrative training programmes are given below.

Sl No.	Year	Number of faculty members & administrative staff attended HRDC orientation/ refresher courses.	No of faculty members and administrative staff attended FDPs and administrative trainings other than HRDC Courses.	Total number of faculty members and administrative staff who attended FDPs and administrative trainings	Percentage of staff attended FDPs and trainings during the year.
1.	2020-2021	23	87	87	71.31



• Result Analysis of Final Year Students 2020-2021



PRINCIPAL
Prof. (Dr.) MUHAMMED
BASHEER UMMATHUR

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CONSOLIDATED RESULT: 2020-21

Sl No	Name of Programme	No. of students appeared	No. of students passed	Pass percentage
1	B.A. English	44	44	100
2	B.A. History	52	52	100
3	B.Sc. Botany	36	36	100
4	B.Sc. Chemistry	47	47	100
5	B.Sc. Computer Science	33	27	81.8
6	B.Sc. Family & Community Science	37	34	91.9
7	B.Sc. Mathematics	41	41	100
8	B.Com. Cooperation	59	57	96.6
9	B.Com. Computer Application (Self financing)	29	27	93.1
10	M.A. English	18	18	100
11	M.Sc. Botany (Self financing)	11	11	100
12	M.Sc. Chemistry	13	12	92.3
13	M.Sc. Computer Science (Self financing)	6	6	100
14	M.Sc. Home Science (Self financing)	14	14	100
15	M.Com. (Self financing)	4	4	100
Total		444	430	96.8



[Signature]
Controller of Examinations

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Memorial Unity Women's
College, Manjeri

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Dr. SHAHINA MOL. A. K.
IQAC Co-ordinator
KAHM Unity Women's College,
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